

PRESIDENTS' COUNCIL

Minutes

January 31 (rescheduled from January 17)

MEMBERS PRESENT:

President Joanne Truesdell
Vice President David Plotkin
FTF President Nora Brodnicki
Admin/Conf. Rep Jarett Gilbert
PTF President Leslie Ormandy
ASG President Jairo Rodriguez

Vice President Alissa Mahar
Classified President Enrique Farrera
College Council Dean Sue Goff
PIO Lori Hall
HR Dean Patricia Anderson Wieck
Recorder Denice Bailey

GUESTS:

Christina Bruck
Chris Smith
BJ Nicoletti

ACCREDITATION/ASSESSMENT/CORE THEME INDICATORS UPDATE

David distributed a handout on recommended revisions to the Core Themes language. Joanne said PC members should be familiar with this topic and at the very least, know to refer people to Bill Waters if anyone has questions.

David said this is in response to the recommendations from NWCCU from the Year Seven visit last spring. He reviewed the recommendations and the timeline for reporting back to NWCCU. We should hear back from the Commission by mid-February.

We are now in Year One of the accreditation cycle. The Board will re-adopt the college's mission. The focus of the Year One report will be on Core Themes. We are refining the language of the Core Themes to make it clearer and to better define goals to fulfill our mission. We are also looking at the indicators which measure how well we are doing. The Commission felt we needed to work on our indicators because we were not gathering data on some and some were indirect measures. We need direct measures of success.

David said feedback on the proposed language can be provided through the Survey Monkey which was distributed via email today. The Accreditation Steering Committee will meet later this month and finalize the recommendation to the Board of Education. Feedback will be considered through the lens of "what do we need to do for accreditation."

David reviewed the work done on assessment. Nora asked what will happen if the course or assignment does not fit, such as cultural literacy. David said he is not sure who will have that responsibility. It will likely go through curriculum committee, but not for investigation.

DIVERSITY COMMITTEE CHARTER

Christina Bruck distributed the proposed Diversity Committee charter. David said the Diversity Task Force was created last year and were asked to come up with recommendations to the institution. The Task Force recommended a standing Diversity Committee. Christina and Stephanie Shafer were the committee leads. They are now working through the process of creating a standing committee, one step of which is creating a charter.

Christina said the draft charter has received feedback from the whole campus community, and the mission and purpose statements reflect that feedback.

David asked for input on the charter and permission to move forward in the process of establishing a committee. Christina said they first need to identify who will lead the committee, then recruit representatives from all employee groups for membership.

Joanne said committee members should be involved in implementation as well as establishing a plan to improve diversity. David agreed and said we need to have the right people in the room. There needs to be clear deliberation about who is on committee. The committee must focus on issues with the highest impact on students.

Joanne asked Christina to consider if diversity is the most appropriate name for the committee. She said equity and inclusion is more measurable. Diversity is more input-focused, instead of outcome-based. Christina said they could add that to the name. David said it could be discussed when considering the committee membership.

Joanne said this will an important committee. She recommends some permanent members and some at-large members. The permanent members will be held accountable for results. She would like PC to see who is being recommended for the committee. Denice will send an email out to PC members for recommendations for the committee. Joanne encouraged folks to look beyond the usual contributors. David will set a time after February 7 for the Task Force to look at nominations and come up with initial membership.

There was discussion about the information on the committee web page.

RETALIATION AND WHISTLEBLOWER PROTECTION

Chris Smith presented the proposed AR. We are required to have this under a new Oregon law, which went into effect January 1. He has presented to College Council and has incorporated that feedback. This AR connects to Policy GBM: Staff Complaints and Appeals. Most of the language is required under statute, but he is open to any feedback. This will go back to College Council on February 3 and then will come back to PC on February 7.

Leslie asked Chris to send her the links to the ORS cited and the web page. There was a discussion of affirmative defense.

SISTERRS

BJ Nicoletti distributed a handout on the Student Information Strategy for the Enrichment of Research, Reporting, and Service to Students (SISTERRS). She introduced co-lead Stephen Browsers, Project Managers Max Wedding and Stephen Wilkes, and Subcommittee Lead Bill Calabrese.

The project, whose purpose is to improve data quality, is funded by a \$166,000 grant from HECC. This will improve our “front door” ask and our ongoing ask about CCC credit students. The mandatory online student orientation now allows us to make the front door ask. We will improve the ongoing/periodic ask to close information gaps and allow students to update intent and contact information.

Max reviewed information on orientation and showed examples of orientation slides. This is targeted to degree/certificate/transfer seeking students. Students cannot register for classes until orientation is done. Jairo said this is a good idea and suggested a progression bar for the whole process (including registration) to show how much is left to complete. Joanne suggested we do test-backs with students as we are designing the orientation. Max said the content team sent it to ASG and it will be tested more fully once a beta is ready. Alissa suggested getting information from PCC, who has an online orientation and also said this needs to be usable on a mobile device. Existing students will not be required do this, unless they are going very slowly through their program.

This will augment the onsite, in person orientation. The onsite orientation can then be more specific. Students should not have to enter the information twice. Leslie is concerned about the optional but encouraged responses. Will new students be comfortable disclosing? BJ reiterated that it is optional, and there will be a blurb about how the information will be used. We are sensitive to this issue. Enrique said this should be run by the advising team. Max said once more content is established, that will happen.

Joanne asked how students will remember this information. Students can flag certain sections and get more information. They can also go back into the orientation at any time and revisit sections. Any registered student can voluntarily access the orientation from the portal, even if not degree/certificate. The orientation is ADA accessible but not in other languages yet. Joanne suggested that as a recommendation for HECC for phase II.

POLICY IBB: ACADEMIC FREEDOM & RESPONSIBILITY

Joanne distributed the policy. This is one of the recommendations from the accreditation visit. This will be a draft up until the Board meeting on February 8. Send any feedback to Denice. Next week Joanne will ask PC to approve the policy.

2017/18 TUITION AND FEES

Next week, Joanne will bring forward a tuition and fee recommendation. It will be in the Board agenda packet for a first read. The proposed increase is \$3 for tuition and also an increases in technology and student fees. She will present the final recommendation to the Board on March 8. There is no proposed change to the College Services fee.

Nora asked Jairo if students will be attending legislative road show. Lori is assembling a team.

Nora asked if the Right to Learn statement could be published. Joanne said the group responsible for implementation is meeting this week to discuss training and other issues. Joanne will provide an update to the Board in March.

Adjourn 5:05 p.m.